

Policies Governing the Online Publication of
The Journal of Southern Agricultural Education Research
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Philosophy and Purpose

The Journal of Southern Agricultural Education Research is published to disseminate research results written by or impacting the profession and practice of Agricultural Education in the southern region of the United States.

Definitions:

1. AAAE – The American Association for Agricultural Education
2. Agricultural Education – A collection of disciplines including extension education, communications, leadership, teacher education, and related areas that support the development of human capital in agricultural contexts.
3. Southern Region of AAAE – Agricultural Education programs residing in Alabama, Arkansas, Florida, Georgia, Kentucky, Mississippi, North Carolina, Oklahoma, South Carolina, Texas, Tennessee and Virginia.

Policies Governing the Publication of the Journal of Southern Agricultural Education Research

Editing-Managing

1. The JSAER shall be published under the oversight of the Research Committee of the Southern Region – AAAE.
 - a. The Editing-Managing Board shall consist of current members of the Southern Region – AAAE Research Committee. Members will be elected during Southern Region meeting in accordance with all policies and guidelines of the regional and national organization. Members serve from the day they are elected until expiration of term or until they are replaced by the Southern Region – AAAE.
 - b. Officers of the Southern Region – AAAE Research Committee will be selected according to Southern Region – AAAE Bylaws and will serve concurrently as members of the JSAER Editing-Managing Board.
 - c. The Editing-Managing board of the JSAER shall make an annual report to the Southern Region – AAAE at the annual Southern Region AAAE Research Conference and will submit a written copy to be included in conference minutes.

2. The responsibilities of the Editing-Managing Board shall include:
 - a. Electing the editor for the JSAER.
 - b. Serving as reviewers, and cooperating with the editor to insure that the JSAER is a refereed publication.
 - c. Advising the editor concerning any matters which he/she may refer to the board.
 - d. Establish policies deemed necessary for the publication of the JSAER.

3. The responsibilities of the Editor shall include:
 - a. Serving a one-year term as editor elect.
 - b. Serving a three-year term as editor.
 - c. Serving a one-year term as past editor
 - d. Soliciting articles for publication.
 - e. Determining the appropriateness of articles for publication.
 - f. Submitting articles to reviewers using current guidelines.
 - g. Publishing articles approved by reviewers
 - h. Editing articles for publication.
 - i. Arranging for the production and distribution of the JSAER.

Philosophy

4. The content of the JSAER shall be directed primarily to practitioners and professionals in the field of Agricultural Education focusing on the theoretical and applied research within the Research Priority Areas (RPA) approved by the Southern Region – AAAE in 2002. These RPAs are:
 - a. Agricultural Communications
 - b. Agricultural Leadership
 - c. Agricultural Literacy
 - d. Extension Education
 - e. Teacher Education and School-Based Agricultural Education
 - f. Teaching and Learning in Undergraduate Academic Programs
5. The JSAER is intended to provide an outlet for research of an applied nature within the profession of Agricultural Education. Research may be reported as:
 - a. original research
 - b. needs assessments
 - c. program evaluations
 - d. case studies
 - e. historical studies
 - f. philosophical commentaries
 - g. book reviews

Manuscript Review

6. Manuscripts will be selected for publication in the JSAER on the basis of being:
 - a. The original work of identifiable persons
 - b. Written by authors from programs in the Southern Region – AAAE or contain information of relevance to agricultural educators in the Southern Region – AAAE.
 - c. Timely in content.

- d. In conformity with current call for papers as established by the Managing-Editing Board.
7. An Editorial Review Board will be used in reviewing articles. The Editor may request manuscript reviews from Southern Region-AAAE members outside the Editorial Review Board, when necessary, to obtain an expeditious and quality review.
8. Selection of the Editorial Review Board will be determined by the Research Committee of the Southern Region – AAAE. Currently the Editorial Review Board consists of all current members of the Research Committee of the Southern Region – AAAE.
9. The following procedures will be followed in the review process.
 - a. An initial mailing of the manuscript will be delivered directly to the Editor.
 - b. The editor will deliver a blinded version of the manuscript to two qualified members of the Editorial Review Board, or Southern Region-AAAE members outside the Board if necessary and appropriate.
 - c. Reviewers will use the appropriate evaluation forms approved by the Research Committee of the Southern Region – AAAE.
 - d. Reviewers may select Accept, Accept with Minor Revision, Accept with Major Revision, or Reject. Manuscripts “Accepted with Major Revision” are returned to the reviewer for approval following correction by the authors. All others are processed by the Editor.
 - e. In the case of a tie, the Editor may cast the deciding vote or send the manuscript to a third reviewer.

Award Process

10. The following process will be used to award the “Outstanding Article.”
 - a. The editor will identify the top papers based on initial reviews.
 - b. A reasonable number of top-rated papers will be selected and reviewed by 3 Editorial Review Board members, or reasonable substitutes if necessary, based on potential authorship conflicts of interest.
 - c. Reviewers will rank the papers with the lowest (best) average ranking will be recognized as the “Outstanding Article.”
 - d. The award will be presented at the final general session of the Southern Region – AAAE annual meeting.
 - e. The editor shall be responsible for creating an appropriate award and presenting during the awards ceremony.

Miscellaneous

11. The Editor shall request the lecture presented by the distinguished speaker at each annual Southern Region – AAAE conference be submitted in APA format for publication in the current volume of the Journal.